



MEETING : EXECUTIVE
VENUE : COUNCIL CHAMBER, WALLFIELDS, HERTFORD
DATE : TUESDAY 21 JANUARY 2014
TIME : 7.00 PM

MEMBERS OF THE EXECUTIVE

- | | |
|-----------------------------------|---|
| Councillor Tony Jackson | - Leader of the Council |
| Councillor Malcolm Alexander | - Deputy Leader and Executive Member for Community Safety and Environment |
| Councillor Mike Carver | - Executive Member for Strategic Planning and Transport |
| Councillor Linda Haysey | - Executive Member for Health, Housing and Community Support |
| Councillor Paul Phillips | - Executive Member for Economic Development |
| Councillor Suzanne Rutland-Barsby | - Executive Member for Community & Partnership Liaison |
| Councillor Michael Tindale | - Executive Member for Finance |

CONTACT OFFICER: Martin Ibrahim
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DISCLOSABLE PECUNIARY INTERESTS

1. A Member, present at a meeting of the Authority, or any committee, sub-committee, joint committee or joint sub-committee of the Authority, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting:
 - must not participate in any discussion of the matter at the meeting;
 - must not participate in any vote taken on the matter at the meeting;
 - must disclose the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011;
 - if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
 - must leave the room while any discussion or voting takes place.

2. A DPI is an interest of a Member or their partner (which means spouse or civil partner, a person with whom they are living as husband or wife, or a person with whom they are living as if they were civil partners) within the descriptions as defined in the Localism Act 2011.

3. The Authority may grant a Member dispensation, but only in limited circumstances, to enable him/her to participate and vote on a matter in which they have a DPI.

4. It is a criminal offence to:

- fail to disclose a disclosable pecuniary interest at a meeting if it is not on the register;
- fail to notify the Monitoring Officer, within 28 days, of a DPI that is not on the register that a Member disclosed to a meeting;
- participate in any discussion or vote on a matter in which a Member has a DPI;
- knowingly or recklessly provide information that is false or misleading in notifying the Monitoring Officer of a DPI or in disclosing such interest to a meeting.

(Note: The criminal penalties available to a court are to impose a fine not exceeding level 5 on the standard scale and disqualification from being a councillor for up to 5 years.)

AGENDA

1. Apologies

To receive apologies for absence.

2. Minutes

*To approve the Minutes of the meeting held on 9 December 2013
(previously circulated in the Council agenda – 11 December 2013)*

3. Leader's Announcements

4. Declarations of Interest

To receive any Member(s) declaration(s) of interest.

5. Request For Area Designation For Neighbourhood Planning: Hertford Heath (Pages 7 - 14)

6. District Planning Executive Panel: Minutes - 16 January 2014

To follow

To consider recommendations on the following matters:

(A) Duty to Co-Operate – Update Report

(B) Interim Development Strategy Report (January 2014)

(C) Infrastructure Topic Paper (January 2014)

(D) Interim Sustainability Appraisal Report (December 2013)

(E) Draft East Herts District Plan (Preferred Options) (January 2014)

7. Urgent Business

To consider such other business as, in the opinion of the Chairman of the

meeting, is of sufficient urgency to warrant consideration and is not likely to involve the disclosure of exempt information.

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EAST HERTS COUNCIL

EXECUTIVE – 21 JANUARY 2014

REPORT BY EXECUTIVE MEMBER FOR STRATEGIC PLANNING AND TRANSPORT

REQUEST FOR AREA DESIGNATION FOR NEIGHBOURHOOD PLANNING: HERTFORD HEATH

WARD(S) AFFECTED: Hertford Heath

Purpose/Summary of Report

- To enable the consideration of an application for the designation of a Neighbourhood Area

<u>RECOMMENDATIONS FOR EXECUTIVE: That:</u>	
(A)	the application for the designation of a Neighbourhood Area, submitted by Hertford Heath Parish Council, be supported.

1.0 Background

1.1 Hertford Heath Parish Council submitted an application for the designation of a Neighbourhood Area to the Council on 2 September 2013. Agreement to the designation of a Neighbourhood Area is required by the Council as Local Planning Authority (LPA) before a Neighbourhood Plan can be formulated.

1.2 The application was made in the form of a letter from Parish Council with an attached plan setting the area to which the application relates. The area is to cover the entirety of the parish of Hertford Heath. The letter and plan form **Essential Reference Paper B** to this report.

2.0 Consultation

2.1 The Council has undertaken the appropriate consultation with regard to the application submission. No representations have been received in relation to the consultation process.

3.0 Considerations

3.1 Two main areas of consideration to be taken into account when determining an application for the designation of a Neighbourhood Area are set out in Schedule 9 of the Localism Act 2011. One of these is that the authority determining the application must have regard to the desirability of maintaining the existing boundaries of areas already designated.

3.2 There is no concern in relation to this matter as there are no other Neighbourhood Areas currently designated that are coincident with the Hertford Heath parish.

3.3 The other area of consideration is the desirability of designating the whole of the area of a parish council as the Neighbourhood Area.

3.4 Again, in this case, the whole of the Parish Councils area is advanced in the designation. There are no apparent reasons why designation of any part of the Parish Councils area in isolation should be designated and therefore designation of the entirety of the parish appears appropriate.

4.0 Conclusion

4.1 Neighbourhood planning is now an integral part of the planning system with legislative backing through the Localism Act. The LPA is charged with determining applications for the designation of Neighbourhood Areas. In this case, designation of a parish area for neighbourhood planning

5.0 Implications/Consultations

5.1 Information on any corporate issues and consultation associated with this report can be found within **Essential Reference Paper 'A'**.

Background Papers

None

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Contact Officer: Kevin Steptoe – Head of Planning and Building Control
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ESSENTIAL REFERENCE PAPER 'A'

IMPLICATIONS/CONSULTATIONS

Contribution to the Council's Corporate Priorities/ Objectives	<p>People This priority focuses on enhancing the quality of life, health and wellbeing of individuals, families and communities, particularly those who are vulnerable.</p> <p>Place This priority focuses on the standard of the built environment and our neighbourhoods and ensuring our towns and villages are safe and clean.</p> <p>Prosperity This priority focuses on safeguarding and enhancing our unique mix of rural and urban communities, promoting sustainable, economic and social opportunities.</p>
Consultation:	The application for the designation of a Neighbourhood Area was the subject of consultation
Legal:	The formulation of Neighbourhood Plans is established in the Localism Act 2011
Financial:	The formulation of a Neighbourhood Plan, if it progresses to the stages of referenda and adoption will lead to costs for the Council.
Human Resource:	There will be a requirement for Planning Officers to provide advice and guidance in relation to the formulation of any Neighbourhood Plan
Risk Management:	The issues which are favourable or otherwise to the formulation of a Neighbourhood Plan are considered in the report

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HERTFORD HEATH PARISH COUNCIL

2 September 2013

Clerk: Mrs CM Morgan
97 London Road
Hertford Heath
Herts SG13 7RJ

01992 509060

Planning Policy Team
East Herts District Council

hertfordheath@aol.com

By email only

www.hertfordheath.com

Dear Sirs

APPLICATION FOR DESIGNATION OF A NEIGHBOURHOOD AREA

My Parish Council (as a relevant body as defined in the 1990 Act) wishes to apply for the designation of the whole of the Hertford Heath Parish area as a Neighbourhood Area.

In May, you advised me as to what I needed to submit to you and I attach a map showing the area of the Parish Council.

My Council considers that in developing a Neighbourhood Plan, it should do so for the whole of the parish. The Council has responsibilities for the whole of the parish and to consider just a part would not be equitable to those residents left out.

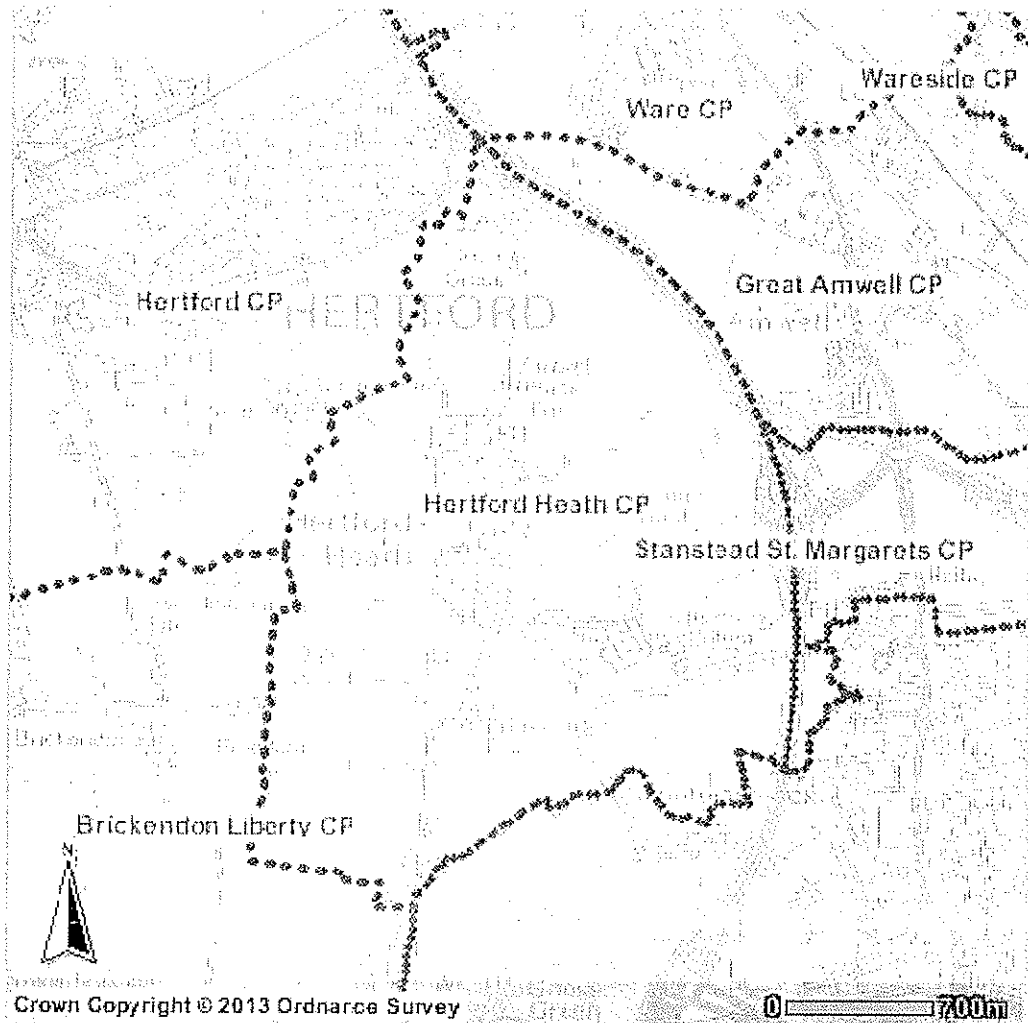
If you need anything further, please do not hesitate to contact me, preferably by email as I am away a lot (wearing another hat) but do have access to emails.

Yours faithfully



CAROLYN MORGAN
Clerk to the Council

election maps



From www.election-maps.co.uk